

Effective management of occupational health and safety continues to challenge employers and health and safety practitioners. Work place issues are more complex, statutory requirements are more exacting and penalties for non compliance continues to significantly impact on the bottom line.

Increasingly, employers are recognising the value of having trained personnel to manage occupational health and safety.

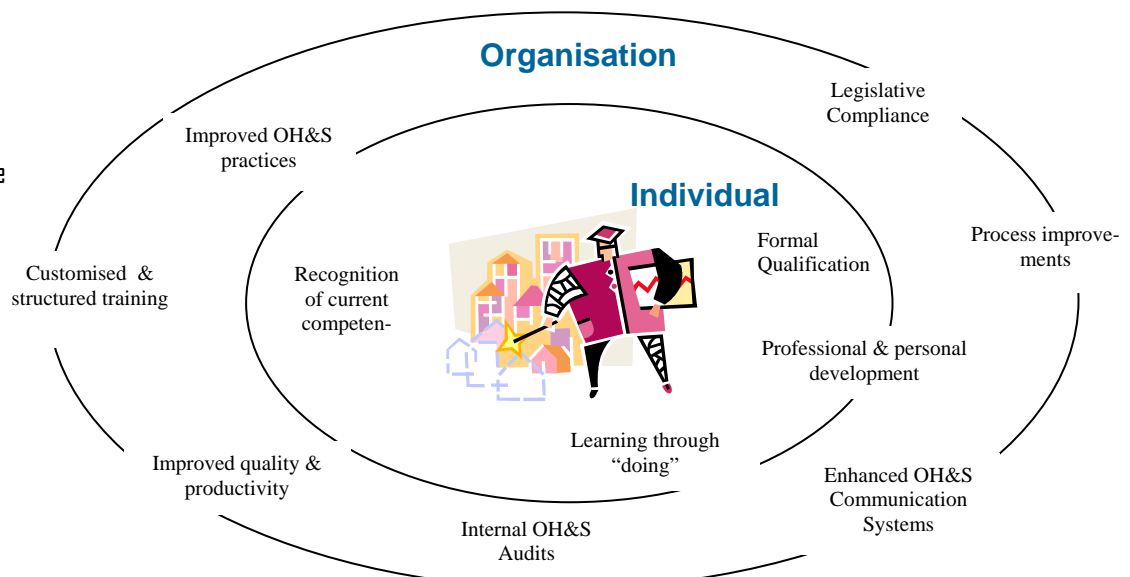
As an extension of our consulting services in OH&S, **SG Learning & Development** offer a nationally recognised program that is suitable for OH&S practitioners or any employee who has responsibility for health and safety in the workplace, who works under the supervision of an OHS Coordinator or Manager.

The aim of the program is to develop individuals' knowledge and skills in applying health and safety initiatives in the workplace such as:

- Ensuring compliance with current legislative requirements
- Adopting a systematic approach to OH&S management
- Identifying, assessing and controlling workplace hazards
- Managing risks associated with OH&S
- Monitoring the OH&S management systems

Benefits

Positive results that will come out of the program for both the Organisation and the Individual



Program Requirements

To achieve the qualification, participants must :

- Attend and actively participate in 8 x 1 day workshops
- Complete all assessment tasks/ workplace activities as required
- Obtain validation by an appropriate third party (eg workplace mentor, supervisor) of practical application in the workplace

Workshops

Workshops are highly interactive and include individual and small group exercises, case studies, self evaluation, discussion of relevant workplace practices and sharing relevant information.

Our facilitator and guest presenters are experts in the field of OH&S and participants will be provided with an informative and entertaining learning experience.

ACN III 823 388
PO Box 87
Highbury SA 5089

Certificate IV in Occupational Health & Safety BSB41407

Training that provides real return on investment for your Organisation

Units of Competency

Participants will be issued with a Certificate IV in Occupational Health & Safety after successfully meeting all the criteria for the following units:

- BSBDHS401B Contribute to the systematic approach to OH&S
- BSBDHS402B Contribute to the implementation of the consultation process
- BSBDHS403B Identify hazards and OH&S risks
- BSBDHS404B Contribute to the implementation of strategies to control OH&S risk
- BSBDHS405B Contribute to the implementation of emergency procedures
- BSBDHS407A Monitor a safe workplace
- BSBDHS408A Assist with the compliance with OH&S and other relevant laws
- BSBRSK401A Identify risk and apply risk management processes
- BSBMGT403A Implement continuous improvement

Employability Skills

Employability Skills describe employers' requirements for non-technical competencies which form an important part of effective and successful participation in the workplace. The following eight Employability Skills are embedded in this qualification:

Communication: Teamwork: Problem Solving: Initiative and Enterprise: Planning and Organising: Self-management: Learning: Technology

A summary of the employability skills developed through this qualification can be downloaded from <http://employabilityskills.training.com.au>

Fees:

\$3,500 per participant
10% discount where 3 or more people register from the same organization

Workshop Times:

9.00 am—4.00 pm

Venue:

Sparke Helmore Lawyers
9th Floor East
55 Currie Street
Adelaide SA 5000

Enquiries & Registration:

Gyna McCard
Director SG Learning & Development
Mobile: 0400 006 964
Email: gyna@sglearning.com.au

Enquire about your eligibility for Commonwealth incentives which may be available to participants who do not have a formal qualification at Diploma level or above

Information and fees listed in this brochure apply to 2009 courses

2009 Workshop Schedule

	Workshop	Dates (Wednesdays)
1	Introduction to OH&S within the SA Legislative Framework	4th March 2009
2	OH&S Systems and Processes to Monitor a Safe Workplace	1 April 2009
3	Consulting & Communicating OH&S	13th May 2009
4	Monitor OH&S Compliance	10th June 2009
5	Hazard Identification & Managing Risk	8th July 2009
6	Managing Specific Workplace Hazards & Emergency Planning	5th August 2009
7	Internal Auditing & Continuous Improvement	2nd September 2009
8	Managing Contractors and Site Visit	7th October 2009
9	Final Presentations for Assessment	4th November 2009



Providing a solid grounding for your future