

Offering a customised program that brings 'real' results for you and your work place.

Delivery/Assessment Options

- **Group Training/Coaching**
- **Facilitated online learning**
- **Blended Option - Facilitated On Line Learning (VLC) + up to 5 workshops**
- **RPL**

Our Value

- Full Group training option includes up to 12 workshops
- Blended option includes facilitated online learning + up to 5 workshops
- Qualified experienced facilitators/coaches for full group training, fully online and blended delivery options
- Delivery and assessment strategies contextualised so you can apply skills immediately to maximise your return on investment
- Text, learning resources and VLC access included

Note:

Fees do not include venue hire, travel & accommodation or associated expenses.

Information in this brochure applies as at the issue date 5 October 2017.

SG Learning & Development reserves the right to refuse any application if we believe we do not have the appropriate resources, or cannot provide the required service to the client.

Contact

For registration or further information about our services please contact:

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Double Diploma of Vocational Education and Training/Training Design and Development (TAE50116/TAE50216)

Course Requirements

Successful completion of 10 units is required to achieve the Double Diploma – 9 core units and 1 elective unit.

Core Units

- TAEASS502 Design and develop assessment tools
- TAEASS501 Provide advanced assessment practice
- TAEDEL502 Provide advanced facilitation practice
- TAEDES501 Design and develop learning strategies
- TAEDES502 Design and develop learning resources
- TAEDES505 Evaluate a training program
- TAETAS501 Undertake organisational training needs analysis
- TAEELN501 Support the development of adult language, literacy and numeracy skills
- TAEPPD501 Maintain and enhance professional practice

Elective Units

- TAEASS503 Lead assessment validation processes
- TAEDEL501 Facilitate e-learning
- TAEDES503 Design and develop e-learning resources
- TAEUS502 Identify and apply current sustainability education principles and practice to learning programs

Delivery & Assessment Strategy

We provide group training, individual coaching, and online options in our delivery and assessment approach so qualifications can be gained to suit the workflow of the organisation, and the work/life balance of participants. Our VLC enables participants, managers and dedicated and qualified coaches to be in daily contact for a co-ordinated approach to solving problems on the job.

Group Training (minimum of 5 participants)

Candidates attend 10 - 12 x 1 day workshops (dependent on numbers and experience of participants) that are highly interactive and include group activities, individual exercises and practical discussions.

Coaching

We offer coaching programs for individuals or small groups (1-4 participants). The time involved and course structure will be customised to suit the group/individual.

Blended Facilitated On Line Learning/Workshops – SG Virtual Learning Centre

Our VLC offers candidates a blended face to face + facilitated online option. Design and Assessment units are included in the online component and reinforced at face-to-face workshops, along with best practice in blended learning and assessment strategy development, TNA, validation process and facilitation technique. Participants complete weekly discussion forums and assessment activities in the VLC with their online coach and attend up to 5 days of facilitated workshops as part of the blended program.

Time Frame

The course usually takes 15-24 months to complete while working full time. The schedule can be adapted to suit individuals depending on previous experience, the amount of time the candidate has to achieve required competencies, and taking into consideration work/life balance and organisational priorities.

Recognition of Prior Learning (RPL)

We offer RPL to experienced candidates and provide a comprehensive package that their RPL coach will use to guide them through the RPL process

Assessment

Our focus is on real return on investment with the application and integration of competencies on the job. Our students have the opportunity to practice key skills with the guidance of their coach and in collaboration with their workplace sponsor/manager. Assessments are practical and include group/written exercises and discussions, self-assessments and the design, delivery and assessment of real